



2008 *ARROWCORPS*⁵ RESERVATION INFORMATION

Information Included:

Council Contingent Coordinator Appointments (Form A)

This form is your council's initial response form to participate in the 2008 *ArrowCorps*⁵ service program. Scout Executives are asked to approve one youth and one adult to serve as Council Contingent Coordinators. Contingent Coordinators are not required to attend *ArrowCorps*⁵, but many will most likely serve as contingent advisers to their council's most popular site. Their help in promoting *ArrowCorps*⁵ to all lodge members is critical.

Council Deposit Transmittal (Form B)

A transmittal form is to be attached to all payments that are submitted to the national office. The Council Deposit Transmittal must include the names of the participants and their site selection(s). A council may send deposits in more than once. Reproduce as needed.

ArrowCorps⁵ Staff Application

A detailed description of the *ArrowCorps*⁵ staff application process is enclosed for those Arrowmen interested in serving on one or more of the five project site staffs.

Council Trailblazer Recognition

The requirements for the Council Trailblazer recognition program are enclosed in this packet. Councils meeting these requirements will receive special recognition at the 2008 Annual (BSA) Meeting in San Diego, California. They will also be recognized at the 2008 *ArrowCorps*⁵ project sites and the 2009 NOAC.

ArrowCorps⁵ DVD and Promotional Packet

A five minute DVD and promotional packet has been enclosed to help assist your lodge leadership in promoting *ArrowCorps*⁵ to its membership. All materials in the packet can be reproduced and distributed to members of your lodge. Encourage lodge members to visit the *ArrowCorps*⁵ promotional website: www.event.oa-bsa.org.

Trading Post Orders

All *ArrowCorps*⁵ trading post orders are to be placed through the Trading Post Portal on www.oa-bsa.org.

ArrowCorps⁵ Administrative, Transportation and Program Information

All *ArrowCorps*⁵ administrative, transportation and program information will be available online at www.event.oa-bsa.org by March 1, 2008.

IMPORTANT ARROWCORPS⁵ INFORMATION

ARROWCORPS⁵ – 5 Sites – 5 Weeks – 5,000 Arrowmen

The Order of the Arrow and the United States Forest Service have joined together to create a national program titled *ArrowCorps⁵*. A chance for 5,000 Arrowmen to provide meaningful serve for a week in five different U.S. National Forests across the United States. It will be the largest volunteer service effort ever undertaken by the Boy Scouts of America.

ArrowCorps⁵ will provide a once-in-a-life-time opportunity for each Arrowman to set an example of leadership in service to those who treasure our national forests. In addition, they will live an experience that will leave them with:

- A deeper understanding of the Scout Oath, Scout Law, Order of the Arrow Obligation, and what it means to “live” these words in one’s daily life.
- A renewed spirit, pride, and enthusiasm for Scouting and the Order of the Arrow.
- Skills that will help them to be more effective leaders in their lodge, Scout units and communities.
- New program ideas, knowledge, and skills that will help them to be of greater service back in their home unit, lodge and council.
- A deeper appreciation of our country’s natural resources.
- New friendships with fellow Arrowmen from throughout the United States.
- Memories to last a lifetime.

DATES AND LOCATIONS

Working closely together, the U.S. Forest Service and the Order of the Arrow have chosen the following five project sites that will be the focus of their combined efforts:

- **Mark Twain National Forest**
June 7-14, 2008 / Missouri
- **Manti-La Sal National Forest**
June 14-21, 2008 / Utah
- **George Washington and Jefferson National Forest**
June 21-28, 2008 / Virginia
- **Shasta – Trinity National Forest**
July 12-19, 2008 / California
- **Bridger – Teton National Forest**
July 26 – August 2, 2008 / Wyoming

ATTENDANCE

Youth and adult Arrowmen who are registered members of the Boy Scouts of America and have their council’s approval, are eligible to participate in *ArrowCorps⁵*. Participants must meet the Philmont height and weight guidelines listed in this reservation brochure. Youth members must be at least 14 years of age by June 1, 2008.

All participants must register as a member of their local council contingent or be a member of an *ArrowCorps⁵* project site staff. An Arrowman may sign up for as many sites as they wish on a *first come, first serve basis*.

Although there are no limits or ratios on youth to adult participation, youth involvement is highly encouraged. Every contingent attending an *ArrowCorps⁵* project must have two-deep adult leadership including provisional contingents that have Arrowmen from two or more councils.

PHILMONT HEIGHT AND WEIGHT GUIDELINES

All participants must meet the following Philmont height and weight guidelines and be in good physical condition to participate in any of the five *ArrowCorps⁵* service projects:

Recommended Height	Weight (lbs)	Maximum Acceptance
5'0"	97-138	166
5'1"	101-143	172
5'2"	104-148	178
5'3"	107-152	183
5'4"	111-157	189
5'5"	114-162	195
5'6"	118-167	201
5'7"	121-172	207
5'8"	125-178	214
5'9"	129-185	220
5'10"	132-188	226
5'11"	136-194	233
6'0"	140-199	239
6'1"	144-205	246
6'2"	148-210	252
6'3"	152-216	260
6'4"	156-222	267
6'5"	160-228	274
6'6"	164-234	281
6'7"	170-240	295
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PERSONAL HEALTH AND MEDICAL RECORD.

*ArrowCorps*⁵ participants and staff will be required to bring a completed and signed BSA Personal Health and Medical Record, Class 3, No. 34412 to each project site they attend. Examination must take place no more than twelve months prior to the start of each project.

ARROWCORPS⁵ FEE

The *ArrowCorps*⁵ fee is \$250.00 per site for participants who pay their fee by May 1, 2008 (postmark date). Fees paid after May 1, 2008 will be \$300.00. All late fees must be received by the OA Director no later than May 31, 2008. The fee includes eight days of program, 20 meals, safety equipment, insurance coverage, recognition items and a full day of recreation.

ARROWCORPS⁵ RESERVATIONS

The enclosed Council Contingent Coordinator Appointments (Form A) is your council's initial reservation to participate in the 2008 *ArrowCorps*⁵ service program. The completed form should indicate who the youth and adult coordinators are for the

council, along with an estimated number of participants planning to attend *ArrowCorps*⁵ (**Your estimate neither commits the council nor secures *ArrowCorps*⁵ spaces**). The form is to be forwarded to the national OA office by **November 15, 2007**.

To lock in the *ArrowCorps*⁵ spaces desired, each council must complete the enclosed Council Deposit Transmittal (Form B) accompanied with a non-refundable \$100.00 per participant, per site deposit by **February 1, 2008**. No individual reservations will be accepted. All sites will be filled on a *first come, first serve basis*, so councils are encouraged to register and send in their deposits early. **There are only 1,000 spaces per site available.**

All payments must be transmitted through the local council office and accompanied by a transmittal form.

CANCELLATION AND REFUND POLICY

The \$100.00 per-person deposit is transferable to a substitute within the same council on a one-for-one basis but it is non-refundable, and may not be applied to the balance due for another person. Participants canceling their reservation after May 31, 2008 will forfeit their entire *ArrowCorps*⁵ fee.

NATIONAL OA COMMITTEE

The National Order of the Arrow Committee, led by Chairman Brad Haddock, will host and provide overall guidance and leadership to the 2008 *ArrowCorps*⁵ program.

Veteran Arrowmen from around the nation make up the national committee and bring to the *ArrowCorps*⁵ program not only extensive Order of the Arrow and Scouting experience, but years of experience in staging and administering national events.

Mike Hoffman of Scottsdale, Arizona has been appointed *ArrowCorps*⁵ chairman. Clyde Mayer, OA Director, will be the *ArrowCorps*⁵ staff adviser.

The following national OA committee members have been appointed to serve as Incident Commanders (Lead Advisers) for the five *ArrowCorps*⁵ projects:

Mark Twain National Forest
Matt Walker, Richardson, Texas
Email: mwalker1@us.ibm.com

Manti-La Sal National Forest
Jack Hess, Lafayette, Colorado
Email: jwhess54@msn.com

George Washington and Jefferson National Forest Ron Bell, Miami, Florida
Email: ronbell@worldnet.att.net

Shasta-Trinity National Forest
Steve Bradley, Riverside, California
Email: sbrad8854@aol.com

Bridger-Teton National Forest
Dan Segersin, Eden Prairie, Minnesota
Email: seger005@comcast.net

ARROWCORPS⁵ STAFF APPLICANTS

All Arrowmen interested in being considered for an *ArrowCorps⁵* staff assignment must complete the Staff Application online, print, and mail to the Incident Commander of the site(s) they are interested in staffing. **A staff member hoping to serve at more than one site should submit a separate application for each site.** (Incident Commander contact information will be provided on the application.) All staff registrations must be received by February 1, 2008 by the Incident Commanders. Applications will be available on the *ArrowCorps⁵* website www.event.ou-bsa.org after September 30, 2007.

Once approved by the Incident Commander, staff members will be notified by the national office and mailed a Staff Fee Transmittal. This form serves as confirmation of your appointment to staff an *ArrowCorps⁵* site.

Assistant squad leaders must be at least 16 years of age and squad leaders must be at least 18 years of age by June 1, 2008. All other staff members must be 21 years of age or older by June 1, 2008. **Scout Executive approval is mandatory for all *ArrowCorps⁵* staff applicants.**

TRADING POST ORDERS

All participants, staff and non-participants will be required to pre-order their

ArrowCorps⁵ merchandise through the Trading Post Portal on www.ou-bsa.org. Unique *ArrowCorps⁵* merchandise will be available for ordering after January 1, 2008.

All items will be shipped to both participants and non-participants after April 15, 2008 and in time for your *ArrowCorps⁵* adventure. After placing an order, Scouts and Scouters should print a copy of their order.

ARROWCORPS⁵ ADMINISTRATIVE, TRANSPORTATION AND PROGRAM INFORMATION

All administrative, transportation and program information will be available to *ArrowCorps⁵* contingent coordinators and participants online at www.event.ou-bsa.org by March 1, 2008.

Administrative information about the *ArrowCorps⁵* project sites, medical requirements, emergency contact numbers, risk management issues, transportation arrangements, participant needs list, and more will be posted on the website.

Transportation: The responsibility of transporting participants to project sites safely rests with the council contingent coordinators. Depending on the size of each contingent and project site selections, several councils may want to arrange transportation together, such as carpooling or renting a bus. Specific information on how participants not traveling with their council contingents can attend will be released through the *ArrowCorps⁵* website. **Transportation from major airports to project sites will be made available for a small fee.**

Housing: *ArrowCorps⁵* participants will be camping in or near their project sites and will need to bring their own tent and sleeping gear. Once registered, participants and staff will be sent a list of necessary items to bring for the site(s) they are attending.

The *ArrowCorps⁵* website will also provide information about programs that will be offered at each project site. This will include information about recreational opportunities, special events, religious services, opening and closing campfires, and special guests.